

# Cygnus Manufacturing Supplier Flow Down Requirements

CMC Purchase orders shall contain the following information to be provided to subcontractors and suppliers:

- A clear description of the supplies ordered, including as applicable:
- Specifications, drawings, process requirements, preservation and packaging requirements, classification of defects, inspection instructions, and/or other necessary data.

The following conditions are also required for all CMC Suppliers:

- Requirements for qualification or other government or contractor approvals, of processes or personnel, where stated.
- Specific requirements for Certificates of Conformance or Analysis, where stated.
- Specific Quality System requirements or inspection/testing instruction, where stated.
- Requirements for a test specimen, where stated.
- When specified on CMC's Purchase Order and/or Drawing, ordered parts and/or services must be RoHS Compliant
- Requirement of minimum of one (1) year shelf life remaining on applicable products at time of shipment to CMC
- Requirements that the supplier maintain Quality Records a minimum of 15 years.
- Requirement to contact CMC of nonconforming processes, products, or services that have been detected by the supplier and obtain approval from CMC regarding the disposition
- Requirement to contact CMC if there has been a significant product or process change, any changes of suppliers, any changes of manufacturing facility location and obtain CMC approval.
- Requirements that the supplier send CMC information/specifications to their sub-tier suppliers.
- Use CMC-designated or approved external suppliers as specified on the purchase order &/or drawing, including process sources (e.g., special processes);
- Supplier shall ensure right of access to CMC, aerospace customer, or regulatory agency to visit facility or review Quality Records. Suppliers to ensure that their employees are aware of
  - their contribution to CMC product conformity;
  - their contribution to CMC product safety;
  - the importance of ethical behavior
- CMC controls and monitors supplier performance (OTD & Quality) periodically; suppliers with sub-par performance may be issued Supplier Corrective Actions

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The following conditions are also required for all CMC Suppliers (where applicable):

## **Counterfeit, Suspect and Fraud Prevention:**

- Supplier has responsibility to establish a system of preventive measures to mitigate counterfeit items supplied to CMC.
- Suppliers shall provide chain traceability to the Original Manufacturer or Authorized distributor upon request.
- Supplier shall contact CMC if counterfeit or suspect material has been identified in process or in shipments.
- Supplier shall immediately inform CMC if it is not an authorized distributor by the original manufacturer.
- Products shipped to CMC must not exhibit evidence of prior use.
- All accompanying documentation to CMC cannot be altered or incomplete and must maintain chain of traceability back to manufacturer origin.
- If CMC identifies suspect counterfeit or fraudulent materials, items or components, supplier shall be deemed responsible for cost and liability associated with product rectification.
- CMC Reserves Our Right to Refuse Receipt If Proper Documentation (i.e. Certificate Of Conformance, Mill and Test Certifications, or other applicable documentation) Does Not Accompany Shipment